

From:- District Education Officer,  
Chandigarh Administration.

To The Heads of all Govt./Govt. Aided Schools  
In U.T., Chandigarh.

Memo No. DEO/UT/CA/2011/ 28315-17  
Dated Chandigarh the 18/11/11

Subject:- Constitution of School Management Committee under Section 21 of  
Right of Children to Free and Compulsory Education Act, 2009.

As per the provisions of Section 21 of the Right of Children to Free and Compulsory Education Act, 2009 and based on the Notification issued by the Ministry of Human Resource Development, there is a provision for the composition of School Management Committee. Section 21 of the Right of Children to Free and Compulsory Education Act, 2009 is reproduced as under:-

21.(1) A school, other than a school specified in sub-clause (iv) of clause (n) of section 2, shall constitute a School Management Committee consisting of the elected representatives of the local authority, parents or guardians of children admitted in such school and teachers.

Provided that atleast three-fourth of members of such Committee shall be parents or guardians.

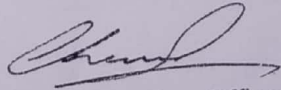
Provided further that proportionate representation shall be given to the parents or guardians of children belonging to disadvantaged group and weaker section:

Provided also that fifty percent of members of such Committee shall be women.

- (2) The School Management Committee shall perform the following functions, namely:-
- ✓ (a) monitor the working of the school;
  - ✓ (b) prepare and recommend the school development plan;
  - ✓ (c) monitor the utilisation of the grants received from the appropriate Government or local authority or any other source, and
  - ✓ (d) perform such other functions as may be prescribed.

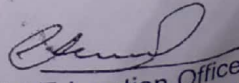
In order to comply with the above said provisions of the ACT and Ministry of Human Resource Development, Govt. of India Rules, it is hereby directed that all the Govt./Govt. Aided Schools to constitute a committee at their own level as per the guidelines for constitution of the said committee members must be submitted to the O/O DEO as well as DPI(s) within one month from the date of issue of this letter.

1. Schools having enrolment of students less than 1000 = 12 members
2. Remaining schools = 24 members.

  
District Education Officer,  
Chandigarh Administration.

CC:-

- A copy is forwarded to the following for information and necessary action please.
1. P.S. to Education Secretary, UT, Chandigarh.
  2. PA to Director, Public Instructions(S), UT, Chandigarh.

  
District Education Officer,  
Chandigarh Administration.

SELF DECLARATION CUM APPLICATION FOR GRANT OF RECOGNITION OF SCHOOL

(See sub-rule (1) of rule 14 Of R.T.E.)

To

The District Education Officer  
Chandigarh Administration,

Sir,

I forward herewith with a self declaration regarding compliance with the norms and standards specified in the Schedule of the Right of Children to Free and Compulsory Education Act, 2009 and an application in the prescribed proforma for the grant of recognition to

**Sri Guru Gobind Singh Sr.Sec.School** ..... (Name of the school) .....  
**Sector 35-B, CHANDIGARH.**

with effect from the commencement of the school year 20.11.12.

Yours faithfully

Place: Chandigarh.

Date: 30/3/2011.

*Am*  
**Manager**  
**Sri Guru Gobind Singh Sr. Sec. School**  
**Chairman of Managing**  
**Sector 35-B, CHANDIGARH. 160022.**  
*ai*  
**Committee/ Manager**

Enclosure: